

**ECKERSLEY-HALL BUILDING COMMITTEE
MIDDLETOWN SENIOR/COMMUNITY CENTER
APRIL 13, 2015
61 DURANT TERRACE
6:00 PM**

Members Present: Joe Samolis, Trevor Davis, August DeFrance IV, Ed Dypa, Ryan Kennedy, Annabelle Malone, Ed Monarca Phil Pessina, Larry Riley, Bill Wasch

Members Absent: None

Others Present: Beth Lapin (staff); Deb Stanley (Recreation/Community);

1.0 OPEN MEETING

Chair Joe Samolis opened the Eckersley Hall Building Committee meeting at 6:01 PM at the Middletown Senior/Community Center.

2.0 APPROVAL OF MINUTES

Chair Samolis asked for approval of the March 9, 2015 minutes. Ed Dypa made the motion to accept, seconded by Phil Pessina. The vote to approve was unanimous, with one abstention.

3.0 FINANCIAL REPORT

FINANCIAL STATEMENT

Beth presented the financial report from April 3, 2015. Expenses since the previous meeting included pre-approved payments for a security knox box, plus salary for secretary/assistant. Moved by Phil Pessina and seconded by Augie DeFrance, the financial report acceptance passed unanimously.

BUDGET ITEMS

Chair Samolis requested that the committee confirm an email poll vote to authorize up to \$600 for Electric Works to modify the parking lot lighting. Moved by Augie DeFrance and seconded by Ed Dypa, the vote to confirm this expenditure was unanimous.

Chatham Drapery Company submitted an invoice for \$882 for seat cushions in the poolroom, based on an existing pre-approved purchase order. Trevor Davis moved to make this payment. Seconded by Phil Pessina, the vote to approve was unanimous.

4.0 PUBLIC COMMENTS

There were no comments. Augie DeFrance moved to close the public comment period. Seconded by Ed Monarca, the vote to approve was unanimous.

5.0 NEW BUSINESS

ARESCO CONSTRUCTION SCHEDULE AND UPDATE

There was no representative from Aresco Construction to provide a report.

SILVER/PETRUCELLI CONSTRUCTION ACTIVITY REPORT

John Ireland from SP+A reported on the status of remaining items on the punch list: hand rails on main and end stairs completed; landscape work nearing completion; landscape architect coming out to do final punch list. He reported that the commissioning test and balancing found some missing some dampers in return side of the air. This was addressed and another test and balance would be scheduled.

Phil Pessina made a motion to release retainage conditioned upon the completion of commissioning and other items on the punch list. Seconded by Ed Monarca, the group discussed the punch list items and the need for the architect's final approval. The vote included one opposed, one abstention, and the motion passed.

LEED STATUS

John Ireland indicated he needed additional items from the staff to complete the LEED application: signatures on documents; number of full-time and part-time staff; names of businesses within a half-mile; public transportation schedules; city policy on recycling; and city ordinance on smoking policy. Staff will provide this information.

John will provide information on the bike rack requirements and indicated that the furniture and kitchen equipment were not included due to various reasons.

6.0 OTHER BUSINESS

Trevor Davis inquired about way-finding sign on South Main Street. Joe Samolis reported a two-sided sign would be installed on the west side across from Lake Street.

7.0 ADJURNMENT

Chair Samolis asked for a motion to adjourn. Made by Ed Dypa and seconded by Phil Pessina, the vote was unanimous and the meeting adjourned at 6:23 PM.